

Oregon Extended Training and Proficiency Website How to Create an Account

Question:

I am a new user and I need to create a new account. How do I create a account on the Oregon Extended Training and Proficiency Website?

Answer:

First, you will need to go to the Oregon Extended Training and Proficiency Website, located at <http://or.k12test.com>. Once you arrive at this page, you will need to click on one of the two "Register" links identified in the screenshot below:

Welcome Oregon Teachers!

If you were a Qualified Assessor or Trainer last year, please log in with your email address and password from last year. If you are a new user to the site, or you did not retain your Qualified Assessor or Trainer status last year, you must **register** as a new user.

This web site provides training and proficiency for Assessors to administer the Oregon Extended Assessment. If this is your first visit to this site, please view the [System Requirements](#) and then click on the 'Create New Account' button to sign up to use the system. The State of Oregon ODE maintains a [website](#) with important information regarding this assessment.

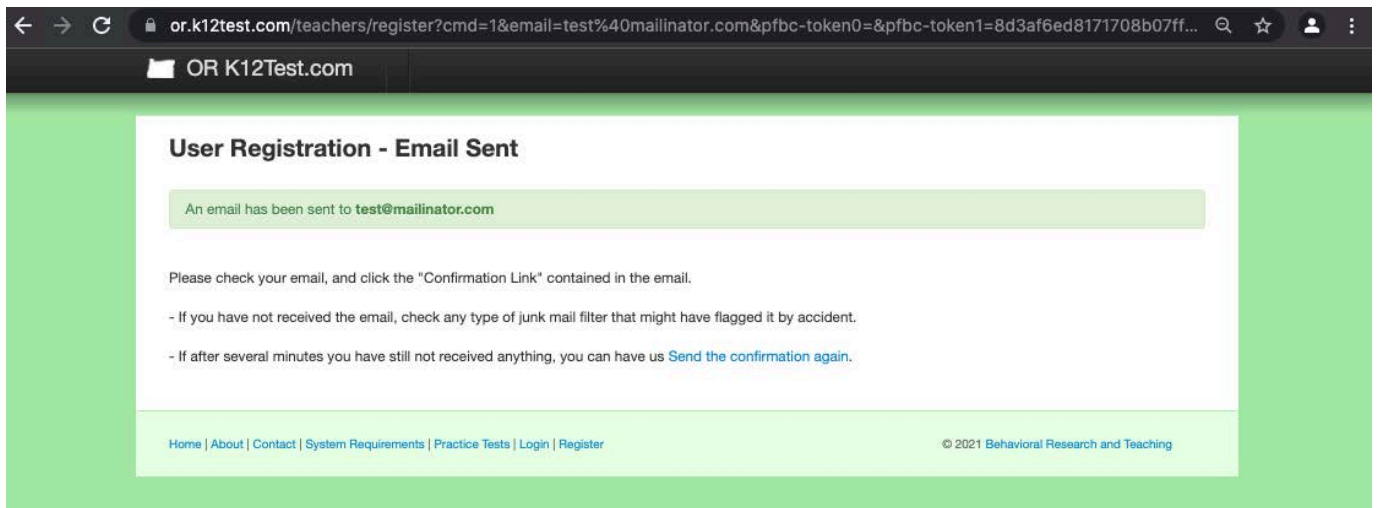
For further instructions on access, creating an account, resetting passwords, or updating email addresses, visit: [How-to's](#).

It is the policy of the State Board of Education and a priority of the Oregon Department of Education that there will be no discrimination or harassment on the grounds of race, color, religion, sex, sexual orientation, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Deputy Superintendent of Public Instruction with the Oregon Department of Education. <http://www.oregon.gov/ode/>

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After you click on one of the "Register" links from the main registration page and enter a current e-mail address, you will see the following confirmation:



You will receive this confirmation link e-mail in your registered e-mail account:

Hello-

Thank you for starting the registration process for Oregon Extended Online Training.

To continue registration we need you to confirm your email. Please click the following link:

http://or.k12test.com/teachers/register?email=test@mailinator.com&confirmation_key=a3e833a3361d555521d1a7adc5ce6bf0

If clicking the link above does not work, copy and paste the URL in a new browser window instead.

This is an automatically generated message.

Sincerely,

-The Oregon Extended Team

Once you click on the link above, you will enter the information listed below and click on the "Complete Registration" button:

The screenshot shows a web browser window with the URL `or.k12test.com/teachers/register?email=test@mailinator.com&confirmation_key=a3e833a3361d555521d1a7adc5ce6bf0`. The page title is "OR K12Test.com". The main heading is "User Registration - Email Confirmed". A green message box states: "Thank you for confirming your email address. To complete the registration process, please fill out the form below, and then click Register at the bottom. All fields are required." The registration form is divided into three sections: "Account Information" with fields for Password and Retype Password; "Personal Information" with fields for First Name, Last Name, Phone, Street Address, City, State (a dropdown menu showing "--Select a State--"), and Zip; and "District and School Information" with dropdown menus for "Your District" (showing "Click to Select") and "Your School". Below the form, there is a section for terms and conditions: "By selecting the agreement checkbox below as a user of the Oregon Extended Assessment Training and Proficiency Website you agree to the following:" followed by a scrollable list of terms, the first of which is "1) Use of the Oregon Extended Assessment Training and Proficiency Online System is limited to authorized educators." Below the terms is a checkbox labeled "I agree to the above" which is currently unchecked. At the bottom of the form is a blue button labeled "Complete Registration". The footer of the page contains navigation links: "Home | About | Contact | System Requirements | Practice Tests | Login | Register" and a copyright notice: "© 2021 Behavioral Research and Teaching".

You will then receive a second e-mail in the registered e-mail account. This information also appears on your screen after you submit your account information. Please use your printscreen function and/or write down your e-mail/login and password in a secure location:

From: Oregon Extended <orextended@k12test.com>
Subject: Oregon Oregon Extended Registration Successful
Date: October 23, 2012 8:58:19 AM PDT
To: test@mailinator.com

Thanks for registering with the Oregon Oregon Extended system.

Account Information on Oregon Oregon Extended:

Website: <http://or.k12test.com>

Login Email: test@mailinator.com
Password: XXXXXXXXXX

First Name: Name
Last Name: Example

Phone: XXXXXXXXXX

Street Address: University of Oregon
City: Eugene
State: OR
Zip: 97403

Your District: BRT
Your School: BRT

You should now be able to log into the system at <http://or.k12test.com/teachers>

You should now be ready to access the training and proficiency website!
If you have any questions or concerns, please contact our HelpDesk at:
orextended@k12test.com or go to <https://orext.helpscoutdocs.com/>