

This video is about verification of credentials for qualified assessors. To access student records, the assessor needs to be qualified as having passed proficiency from the main homepage of or.k12.test.com. You'll see the tabs on the right include an account and that is your account to make sure that everything is correct. So that you can update, if you want, including your email. The important part for the verification process, however, is to go to the next tab in the Administrative Tab and click on Users there. You'll see all of the users in your district and how they have performed on the proficiency test and what their user type is. In particular, you'll be looking for Qualified Assessors so that you can verify that they have passed the proficiency and therefore have access to student records.

I will check this person and review her performance. You'll see at this point, there are zero attempts. So, she would not qualify for having access to student records. I could change this person's password so, if you have a Qualified Assessor who loses their password and emails, you could change it and then send that back that they now have one. I would be careful on using passwords in emails. You could login temporarily for this user. You'll see that this person has district access to the school district BRT. And I could change this to a different school. I could add a school, or I could look at all of the schools in the state and then add that school as it may be that Qualified Assessors have multiple schools. I would then change those and save the changes and finally, the credentials verified. That's the key piece. This will allow access to students in the district that they have specified. And so, you'll click district and school are valid, and then save those changes. These are all very important functions for the Qualified Trainer to ensure that the Qualified Assessors have access to student records.